

# **2005 History-Social Science Primary Adoption, Grades K-8**

## **Instructions for Completing the California Standards Maps**

### **Introduction**

Standards maps must be completed by the publisher/manufacturer for all instructional materials submitted for the 2005 History-Social Science Primary Adoption, Grades K-8. The Standards Maps must be submitted both on diskette and in paper copy to the California Department of Education, Instructional Resources Office. Printed copies of the Standards Maps are to accompany the samples submitted to the reviewers and to the Learning Resources Display Centers.

*We ask that you follow the directions carefully in order to ensure a complete and thorough review of your submitted instructional materials.* Please be very thorough and careful in completing the Standards Map. This template will be used to document the extent to which your instructional materials meet Category 1: History-Social Science Content/Alignment with Standards. The mapping of the standards requires accurate knowledge and notation of the standards as they are presented in your instructional program(s).

To be adopted, materials must first meet in full Category 1, History-Social Science Content/Alignment with Standards. Materials will be evaluated holistically in the other categories of Program Organization, Assessment, Universal Access, and Instructional Planning and support.

We look forward to working with you on this adoption.

### **General Directions:**

1. The files on the diskette are formatted in Microsoft Excel for PC-type computers. Open your program in Microsoft Excel and then open the needed grade level file(s). The files are labeled by grade level on the diskette.
2. You will only need to complete a Standards Map for those grade levels that are pertinent to your submitted program(s). The Standards Map will enable the IMAP and CRP members to see how your program aligns to the State Board adopted *History-Social Science Content Standards*.

3. By April 15, 2005, please mail a hard copy of your Standards Map, along with a diskette copy and your sample materials to:  
California Department of Education  
Instructional Resources Office  
Attention: Suzanne Rios, Administrator  
1430 N Street, Suite 3207  
Sacramento, CA 95814.
4. A paper copy of your Standards Map must be included with all materials sampled and mailed to CRP and IMAP members, Commissioners, Learning Resources Display Centers (LRDC), and requesting State Board members. All appropriate parties must receive all submitted instructional materials and the corresponding Standards Map no later than April 15, 2005.

Please note that you must complete a Standards Map for the pertinent grade level(s) and include the map(s) with the submitted materials. Failure to include the Standards Map for your materials may lead to disqualification.

If you have questions about the standards maps, please contact Dr. Kenneth McDonald, Adoption Analyst, at (916) 319-0447, or Susan Martimo, Publisher Liaison, (916) 319-0446.

## Instructions for Completion

1. Fill in the header for each grade level map with the publisher's name, the program's title, list of components (and abbreviations used, such as, PE for pupil edition), and grade level(s) of the program.
2. The first three columns have been completed with the required information:
  - The first column is the grade level.
  - The second column is the content standard number.
  - The third column is the text of each grade level History-Social Science Content Standard.
3. Columns four and five (Publisher Citations) are reserved for publishers to use to identify supporting citations. In these spaces, please provide information to help the Content Review Panelists (CRP)s and the Instructional Materials Advisory Panelists (IMAP)s determine the extent to which each of the standards is covered in the program. Accurate and succinct responses are appreciated.
  - **Primary Citations:** These are the places in the program where a specific standard is taught in-depth.
  - **Supporting Citations:** These are places in the program where a specific standard is also taught, but it is not the primary emphasis of instruction.

### **All standards in each grade level must be addressed.**

4. Leave columns six, seven, and eight blank as they are provided for IMAP/CRP evaluation of whether the program is "meeting" (Y=yes) or "not meeting" (N=no) the standards. The last column is used for note taking. Recommendations for (Y) or against (N) a program are based on how completely and explicitly the standards are addressed. IMAP and CRP members will be guided by the following definitions:
  - **Meets the Standard:** This is column six, the "Y" column. The standard is addressed completely and explicitly, providing substantial material for teaching and learning.
  - **Does Not Meet the Standard:** This is column seven, the "N" column. The standard is not addressed, or the program reflects little or no alignment with the standard. There is insufficient material for teaching and learning the standard.
  - **IMAP/CRP Notes:** This for the individual reviewers to make notations to assist them in their deliberations.

5. Publishers should use the “appendix” section at the end of each grade level standards map to provide additional comments regarding their citations on coverage of specific standards, if it is necessary. Please footnote with a number, such as 1, 2, 3, etc. in the citation box. **Keep the actual citations simple and reference the page number and/or the span of pages.**
6. Note that the *Criteria for Evaluating Instructional Materials in History–Social Science, Kindergarten Through Grade Eight* (criterion 1.12) requires that programs for grades 6 and 8 incorporate material from several of the 7<sup>th</sup> grade standards. Therefore the standards maps for grades 6 and 8 includes these 7<sup>th</sup> grade standards, provided at the end of those specific grade level maps, for publishers to demonstrate compliance with that specific criterion.

For technical assistance, please contact Dr. Kenneth McDonald, Adoption Analyst, Instructional Resources Office, at (916) 319-0447, or Susan Martimo, Publisher Liaison, Instructional Resources Office, at (916) 319-0446.